

Subject:

LRSD adoption of revisions to Section 7-Record Retention and Destruction (Second Reading)

Background:

LRSD has undergone a review of its policies and found that many of them are out of date and needed to be updated. Upon research and review, LRSD decided to adopt the ASBA Model Policies adapted specifically for LRSD. Section 7; however, ASBA makes revision recommendations regularly. LRSD has revised the policies noted. The revisions are noted in red.

Rationale:

Section 7 was reviewed by the LRSD Community Advisory Board.

Funding:

LRSD does not anticipate that funding will be needed to updated policy.

Recommendation:

LRSD recommends that the Commissioner adopt revisions to Section 7-Record Retention and Destruction.